



Date of Memo: November 28, 2023
Current Meeting: December 07, 2023
Board Meeting: December 14, 2023

BOARD MEMORANDUM

TO: Indianapolis Public Transportation Corporation (IPTC) Board of Directors
THROUGH: Interim President/CEO Jennifer Pyrz
FROM: Project Manager Matt Duffy
SUBJECT: Consideration and approval of CTC Washington St BRT boarding design services task order

ACTION ITEM A – 8

RECOMMENDATION:

In a manner consistent with IPTC procurement and contract award standards, it is requested that the Board authorize IPTC’s President/CEO to execute a task order with Kimley Horn & Associates to assist IPTC with designing BRT boarding bays on Washington Street at the Julia M. Carson Transit Center (CTC) for an amount not to exceed \$390,291.

BACKGROUND:

BRT boarding bays for the Red and future Blue Lines are planned to be constructed on the south side of Washington Street just east of Delaware Street along the northern edge of the CTC in 2025. Removal of metered parking spaces and codifying use of the south side of Washington Street in this block as a bus stop zone was approved by the Indianapolis City County Council at its December 4th meeting.

DISCUSSION:

IPTC awarded a three-year on-call Architectural & Engineering Services Agreement to Kimley-Horn and Associates Inc. in July 2023 (RFQ 23-03-475) for street design and civil engineering services. This procurement will be made in accordance with the terms and conditions of this professional services master agreement. This task order includes high level design alternatives analysis, traffic analysis, survey, plan production, cost estimates, and bidding and construction support.

ALTERNATIVES:

IPTC currently has two Architectural & Engineering on-call consultants available for street design, Lochmueller and Kimley-Horn. Kimley-Horn was selected for this project as the firm better positioned with capacity and capability for the assignment given other active and ongoing projects.

FISCAL IMPACT:

This project is budgeted with local funds in 2023 through the Capital Budget.

DBE/XBE DECLARATION:

This task order includes participation from:

- Roger Ward Engineering (VBE) at 4.4%
- Redemption Engineering (DOBE) at 1.5%

This task order has a total of 5.9% XBE participation.

STANDING COMMITTEE DISCUSSION/RECOMMENDATION:

This action will be reviewed by the Finance and Service Committee on December 7, 2023.

